



**Valneva is a biotech company developing and commercializing vaccines for infectious diseases with major unmet needs.**

Valneva's portfolio includes two commercial vaccines for travelers: IXIARO®/JESPECT® indicated for the prevention of Japanese encephalitis and DUKORAL® indicated for the prevention of cholera and, in some countries, prevention of diarrhea caused by ETEC. The Company has various vaccines in development including a unique vaccine against Lyme disease. Valneva has operations in Austria, Sweden, the United Kingdom, France, Canada and the U.S. with approximately 480 employees. More information is available at [www.valneva.com](http://www.valneva.com).

We want to advertise a post for a **Sample Manager** (m/f) in our Quality Control Department

**YOUR RESPONSIBILITIES:**

- Responsible for sample management for in-house and external release and stability testing for QC departments
- Organization of Incoming and Outgoing Shipments (Supply Coordinator)
- Samples storage and distribution for internal testing
- Maintain oversight and coordination of external testing
- Maintain communication/contact with external and internal clients
- Responsible for Purchase Order processing
- Establishment of in house testing schedule and Certificates of Analyses
- Archiving/filing of documents according to GMP requirements
- Support basic lab equipment maintenance and calibration activities

**YOUR REQUIREMENTS:**

- Bachelor/HTL degree in natural sciences
- Excellent organizational, documentation management and teamwork skills required
- High communicational skills required
- Working experience in a laboratory or quality (GxP) environment is a plus
- English fluently in word and writing, Experience with Word and Excel
- Management and consolidation of large data sets/lists
- Highly team-orientated personality
- Willing to work in a high-quality regulated GxP environment

Due to legal reasons we are obliged to disclose the minimum salary for this position, which is € 26.390,--- gross per year based on full-time employment. However our salaries are market oriented and in line with qualifications and experience, and we offer a wide range of benefits.

If you (m/f) are interested in this challenging position in an international surrounding, please send your application (**Ref.Nr. 11231-19-02**) to the Human Resources Department: [applications.hr.vie@valneva.com](mailto:applications.hr.vie@valneva.com)

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